

**WASHINGTON TOWNSHIP SCHOOL DISTRICT  
EMERGENCY PREPAREDNESS PLAN**

Dear Parents/Guardians,

We want to assure you that your child's safety is our first and foremost concern. In the unlikely case of a crisis situation we will contact you through NOTIFICATION TECHNOLOGY, our school - to - parent communications system. The NOTIFICATION TECHNOLOGY system has helped the district enhance crisis communication by allowing us to call up to six phone numbers per student. In the event of a crisis we will contact you at all of these numbers simultaneously. These numbers include: *Home, Work, Mobile, Alt. Home, Alt. Work and Alt. Mobile.*

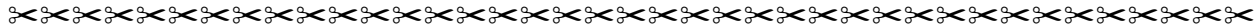
We can also send general messages to your *selected primary* phone only. These messages would include unexpected early dismissal notices, delayed opening, school closures due to inclement weather and other miscellaneous notices .

**It is important that we receive and maintain accurate phone numbers in order to contact you in an urgent manner, should the need arise. Therefore, to ensure that the system is ready when needed we are asking you to update us with any new phone numbers, or advise us of any changes there may have been since last September when this form was sent out originally. Please only return this form if there have been changes from the original.**

Please return this notice as soon as possible. Thank you for helping us maintain our commitment to keeping your children safe and secure.

Sincerely,  
Marge Levine  
Valerie Mattes

Detach and Return



**PARENTAL CONTACT INFORMATION UPDATE**

**INFORMATION**

Student Name:		
Grade		
Home Address:		
City:		
Zip:		
Type of Phone	Phone Number	Primary Phone(check one)
Home:		<input type="checkbox"/>
Alternate Home:		<input type="checkbox"/>
Work:		<input type="checkbox"/>
Alternate Work		<input type="checkbox"/>
Mobile:		<input type="checkbox"/>
Alternate Mobile:		<input type="checkbox"/>